# Questionnaire of Task JLP1.1 and partially of KM2.1

1. **Identification of the institution**

• Country:
• Name of the institution:
• Address:
• Creation date :
• Head of the institution
• Phone contact: • E-mail : • Website :

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| 1. **What type of organization are you?**
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| Tertiary Education |
| Research |
| Water Utility |
| Consulting |
| Private Sector - Agriculture |
| Private Sector – Energy |
| Private Sector – Manufacturing |
| Private Sector - Mining |
| Local Government |
| Regional Government |
| National Government |
| Non-Governmental Organization [NGO] |
| Civil Society Organization [CSO] |
| River Basin Organization  |
| Other, please specify  |

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| 1. **What are all your activities of your organization?**
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| Policy making |
| Planning |
| Teaching and training |
| Water resource management |
| Water service provision |
| Finance |
| Communications |
| Research |
| Operations and Utilities management |
| Networking |
| Other, please specify   |

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| 1. **What is your main/primary activity?**

**Select only one.**  |
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| Policy making |
| Planning |
| Teaching and training |
| Water resource management |
| Water service provision |
| Finance |
| Communications |
| Research |
| Operations and Utilities management |
| Networking |

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| 1. **Specify the main existing skills in your organization?**
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|  | SKILLS EXIST IN YOUR ORGANIZATION  |
| Agriculture/AgriculturalEngineering  |  |
| Artisans and technicians e.g. boiler makers, welders, plumbers, drillers  |  |
| Agronomy  |  |
| Chemical Engineering  |  |
| Civil Engineering  |  |
| Climatology  |  |
| Coastal engineering  |  |
| Communications  |  |
| Conflict Resolution/Mediation  |  |
| Construction Project Managers  |  |
| Cultural and Social science  |  |
| Data Management  |  |
| Ecosystems and their management  |  |
| Environmental Health  |  |
| Environmental law  |  |
| Environmental  |  |
| Financial Management  |  |
| Forestry  |  |
| Freshwater systems  |  |
| Geographic Information Systems  |  |
| Geochemistry  |  |
| Geography  |  |
| Geology / Geophysics  |  |
| Groundwater  |  |
| Human Resources  |  |
| Hydrochemistry  |  |
| Hydrology  |  |
| Industrial Ecology  |  |
| Information Management Systems  |  |
| Institutional Management  |  |
| Marketing and communications  |  |
| Occupational health and safety skills  |  |
| Policy  |  |
| Planning  |  |
| Plant maintenance &operation  |  |
| Rainwater Harvesting technologies  |  |
| Research and Development  |  |
| Sanitation  |  |
| Sector Governance  |  |
| Project Management  |  |
| Water conservation  |  |
| Waste disposal  |  |
| Waste handling (including hazardous)  |  |
| Water treatment  |  |

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| **6a. YOUR CURRENT ORGANISATIONAL APPROACH TO SKILLS DEVELOPMENT:** Please select forms of skills development activities or interventions at your organization  - and further select what interventions are needed in the  WEST AFRICAN(WA)region.  |
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| Interventions atyour organisation | Interventions neededin West africa |
| FET (Further Educational Training)  |  |  |
| HET (Higher Educational Training)  |  |  |
| In service training  |  |  |
| Bursary support  |  |  |
| Internships  |  |  |
| Mentorship  |  |  |
| Recognition of Prior Learning (RPL)Short courses  |  |  |
| Capacity building strategy and financing  |  |  |
| Other-Please specify below  |  |  |

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| If selected 'other', please specify here. |
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| **6b. Which institutions are conducting the training mentioned above ?**  |
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| Further Educational Training (FET) institution |
| Higher Educational Training (HET) institution |
| Accredited Service Provider  |
| Other, please specify   |

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1. **Are you aware of any capacity development strategies or skills audits that have been carried out in your country or in the West African region?
Please specify.**
* Do you have a formalized knowledge management system(KMS)? If so, what does it entail?
* Do you have a specific group of stakeholders that use the KMS? If so, who are they?
* Do you use a specific electronic and/or other platform/s (e.g. workshops, conferences, publications etc.) as your knowledge management strategy?
* Is there a need for a West African wide Knowledge information system? Why do you say that?
1. **COULD YOU SPECIFY THE NUMBER OF MEN AND FEMALE STAFF WORKING IN YOUR INSTITUTIONBY:**• Men \_\_\_\_\_\_ • Female \_\_\_\_\_

**8.a. HOW DO YOU QUALIFY THE NUMBER OF THE STAFF WORKING IN YOUR INSTITUTION FOR THE TASKS LOAD ASSIGNED?**

* Adequate
* Acceptable
* Not enough
* Very poor
1. **WHAT ARE THE MAIN CONSTRAINTS YOUR INSTITUTION IS FACING WHEN ACCOMPLISHINNG ITS MISSIONS**
* INADEQUATION OF RESOURCES MATERIALS
* INSUFFICIENCE OF HUMAN RESOURCES
* LIMITED TECHNICAL CAPACITIES
* OTHER, SPECIFY

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1. **Do training institutions programmes in your country cover all water and sanitation themes?**
* Yes
* No

**If “No” could you specify areas to be covered by training institutions in your country**.

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11. **Does your institution has an appropriate budget allocated to training and reinforcement capacity activities?**
• Yes
• No

**THANK YOU FOR YOUR CONTRIBUTION.**